

CDBG

Please be advised that the following question was asked regarding the subject RFP application process:

Question:

Can I obtain application samples, how to forms, and other instructional materials?

What are the guidelines on how the grant monies can be used, how to apply for these grants, and a model for how to submit the excel worksheet you send us?

Answer:

Please be advised that all instructions and guidelines to fill out and submit the CDBG application are provided in the body of the Excel application we provided via e-mail last Friday. In addition, at the CDBG mandatory meeting, we provided an overview of the instructions so that applicants can go through the forms with ease. There are no additional instructional materials available.

If you would like to obtain a sample from a previous year application, you can request it at the City Clerk's Office. However, please be advised that there is a fee for the copies.

HOME

Please be advised that the following questions were asked regarding the subject RFP application process:

Question:

Can HOME Program funds be used to renovate a property that is not operated as affordable housing?

Answer:

HOME Program funds can **only** be used for the development of affordable housing. As mentioned at the conference on Monday, the outcome measure for the use of these funds is the number of housing units made available to income-eligible individuals and families.

Question:

If we apply for CHDO status and CHDO funds, does preservation of affordable housing qualify as an eligible activity?

Answer:

If by preservation you mean rehabilitation of properties that have fallen into disrepair, then that is an eligible activity. As long as it is a property that doesn't currently have HOME funds and still subject to an "affordability period".

If by preservation you mean some sort of service/administrative activity, then it is not eligible.

Question:

Are services an eligible category under the HOME Program for a CHDO-designated organization?

Answer:

Eligible CHDOs may use HOME funds for all eligible HOME activities. However, certain activities count toward the minimum 15% set-aside. This includes the following:

- Acquisition and/or rehabilitation of rental housing;
- New construction of rental housing;
- Acquisition and/or rehabilitation of homebuyer properties;
- New construction of homebuyer properties; and
- Direct financial assistance to purchasers of HOME-assisted housing sponsored or developed by a CHDO with HOME funds.

Services projects are not eligible. As outlined at the meetings last week, HOME funds must produce affordable housing units.